

Democratic Services

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Date: 2 July 2013
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To: All Members of the Cabinet

Councillor Paul Crossley	Leader of the Council
Councillor David Dixon	Deputy Leader and Cabinet Member for Neighbourhoods
Councillor Simon Allen	Cabinet Member for Wellbeing
Councillor Tim Ball	Cabinet Member for Homes and Planning
Councillor David Bellotti	Cabinet Member for Community Resources
Councillor Caroline Roberts	Cabinet Member for Transport
Councillor Dine Romero	Cabinet Member for Early Years, Children and Youth
Councillor Ben Stevens	Cabinet Member for Sustainable Development

Chief Executive and other appropriate officers
Press and Public

Dear Member

Cabinet: Wednesday, 10th July, 2013

You are invited to attend a meeting of the **Cabinet**, to be held on **Wednesday, 10th July, 2013** at **6.30 pm** in the **Council Chamber - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Col Spring
for Chief Executive

The decisions taken at this meeting of the Cabinet are subject to the Council's call-in procedures. Within 5 clear working days of publication of decisions, at least 10 Councillors may signify in writing to the Chief Executive their wish for a decision to be called-in for review. If a decision is not called-in, it will be implemented after the expiry of the 5 clear working day period.

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Col Spring who is available by telephoning Bath 01225 394942 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward).

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Col Spring as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Col Spring as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

- 7. Officer Support to the Cabinet**
Cabinet meetings will be supported by the Senior Management Team.
- 8. Recorded votes**
A recorded vote will be taken only when requested by a member of Cabinet.

Cabinet - Wednesday, 10th July, 2013

in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

*(c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)*

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

6. QUESTIONS FROM PUBLIC AND COUNCILLORS

Questions submitted before the deadline will receive a reply from an appropriate Cabinet member or a promise to respond within 5 days of the meeting. Councillors may ask one supplementary question for each question they submitted, up to a maximum of two per Councillor.

7. STATEMENTS, DEPUTATIONS OR PETITIONS FROM PUBLIC OR COUNCILLORS

Councillors and members of the public may register their intention to make a statement if they notify the subject matter of their statement before the deadline. Statements are limited to 3 minutes each. The speaker may then be asked by Cabinet members to answer factual questions arising out of their statement.

8. MINUTES OF PREVIOUS CABINET MEETING (Pages 7 - 18)

To be confirmed as a correct record and signed by the Chair

9. CONSIDERATION OF SINGLE MEMBER ITEMS REQUISITIONED TO CABINET

This is a standard agenda item, to cover any reports originally placed on the Weekly list for single Member decision making, which have subsequently been the subject of a Cabinet Member requisition to the full Cabinet, under the Council's procedural rules

10. MATTERS REFERRED BY POLICY DEVELOPMENT AND SCRUTINY BODIES

This is a standing agenda item (Constitution rule 14, part 4D – Executive Procedure Rules) for matters referred by Policy Development and Scrutiny bodies. The Chair of the relevant PDS Panel will have the right to attend and to introduce the Panel's recommendations to Cabinet.

11. SINGLE MEMBER CABINET DECISIONS TAKEN SINCE PREVIOUS CABINET MEETING

There were none

12. TWO TUNNELS PROJECT UPDATE

Note: *These papers were not available at the time of despatch. They will be published in due course.*

13. CYCLE SCHEMES PROGRAMME 2013/14 (Pages 19 - 24)

Cabinet approval is sought for the programme of cycle schemes

14. RIVER STRATEGY FUNDING (Pages 25 - 28)

Within the Council Budget a capital fund of £100,000 was allocated for a River Corridor Fund. In order to bring forward the Fund it is necessary to draw down the allocated funding. Delegated authority is sought for the Strategic Director for Place to draw down the provisional allocation in consultation with the Cabinet Member.

15. YOUTH JUSTICE PLAN 2013-14

Note: *These papers were not available at the time of despatch. They will be published in due course.*

16. JOINT HEALTH & WELLBEING STRATEGY (Pages 29 - 56)

As set out in the Health and Social Care Act 2012, the Health and Wellbeing Board is responsible for developing a Joint Health and Wellbeing Strategy which will deliver the Board's aim to reduce health inequalities and improve health and wellbeing in Bath and North East Somerset. The Strategy offers the Board the opportunity to create shared leadership across the health and social care systems to deliver better health and wellbeing outcomes locally. This report presents a summary of consultation responses to the draft Joint Health and Wellbeing Strategy, seeks Cabinet approval of the final strategy and sets out the next steps.

17. GUILDHALL MARKET CHRISTMAS MARKET (Pages 57 - 62)

Cabinet is asked to agree that the Council (as landowner) will allow permission to run a market in the Guildhall Car Park for the period of the Christmas Market.

18. JOINT RIGHTS OF WAY IMPROVEMENT PLAN (Pages 63 - 128)

The Authority is required by the Countryside and Rights of Way Act 2000 to publish a Rights of Way Improvement Plan which assesses how well the public rights of way network meets the current and future needs of the public. A Joint Plan covering the

period 2012-2016 has been prepared in partnership with Bristol City Council and South Gloucestershire Council. Cabinet is asked to approve the plan.

19. UPDATE ON THE HERITAGE SERVICES CAPITAL INVESTMENT STRATEGY (Pages 129 - 136)

The Heritage Services Business Plan 2013-2018 agreed by Cabinet in April 2013 incorporated a capital investment strategy for the next five years and proposed the establishment of a 'Roman Baths Foundation' as a fundraising vehicle to support conservation and education in the Roman Baths. This report provides further information on projects that now require further approval in order that works can progress, and requests formal approval for the creation of a Roman Baths Foundation.

20. TREASURY MANAGEMENT OUTTURN REPORT 2012/13 (Pages 137 - 152)

The CIPFA Treasury Management Code of Practice requires the Council to approve a Treasury Management Strategy before the start of each financial year, review performance during the year, and approve an annual report after the end of each financial year. This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan for 2012/13.

21. REVENUE & CAPITAL OUTTURN 2012/13 (Pages 153 - 204)

The report presents the provisional revenue and capital outturn for 2012/13, highlighting an underspend of £168,000 or less than 0.1% of the Council's gross revenue budget. This represents a significant achievement in the context of the government's public sector deficit recovery plan which resulted in a revenue savings requirement of over £12 million for 2012/13.